



(Office Use Only)

Case Number : _____

**NOTICE OF CLIENT’S RIGHT TO ARBITRATE
A DISPUTE OVER ATTORNEYS FEES**

The amount of \$ _____ is due and owing for the provision of legal services with respect to:

If you dispute that you owe this amount, you have the right to elect to resolve this dispute by arbitration under Part 137 of the Rules of the Chief Administrator of the Courts. To do so, you must file the attached Petition [Request for Fee Arbitration] within 30 days from the receipt of this Notice, as set forth in the attached Standard Instructions to Clients For The Resolution Of Fee Disputes Pursuant To Part 137 Of The Rules Of The Chief Administrator. Also enclosed are the Rules and Procedures for the Onondaga County Bar Association (“OCBA”) Attorney-Client Fee Dispute Resolution Program (“Local Program”). If you do not file a Petition [Request for Fee Arbitration] within 30 days from the receipt of this Notice, you waive the right to resolve this dispute by arbitration under Part 137, and the undersigned will be free to bring a lawsuit in court to seek payment of the fee.

Dated: _____

(Attorney’s Signature)
[print attorney’s name, address and telephone below]

