



(Office Use Only)

Date Received: \_\_\_\_\_

Case Number : \_\_\_\_\_

**CONSENT TO SUBMIT FEE DISPUTE TO ARBITRATION PURSUANT TO  
PART 137.2(c) OF THE RULES OF THE CHIEF ADMINISTRATOR  
AND TO WAIVE RIGHT TO TRIAL *DE NOVO***

*[The language below may be incorporated into a retainer agreement between the parties]*

The parties to this agreement, \_\_\_\_\_ (“Client”), and  
\_\_\_\_\_, Esq. (“Attorney”), agree that in the event a dispute  
should arise as to the attorney’s fee for legal services, they will resolve the fee dispute by arbitration  
pursuant to Part 137 of the Rules of the Chief Administrator of the Courts (22 NYCRR), except that  
they agree to be bound by the decision of the Arbitrator(s) and agree to waive their rights to reject the  
Arbitrator(s) award by commencing an action on the merits (trial *de novo*) in a court of law within 30  
days after the Arbitrator(s) decision has been mailed.

By signing this agreement, attorney and client indicate that they have received and read the  
official written instructions and procedures for Part 137 and the written Rules and Procedures for the  
Onondaga County Bar Association (“OCBA”) Attorney-Client Fee Dispute Resolution Program (“Local  
Program”). Attorney and Client understand that they are not required to agree to waive their right to  
seek a trial *de novo* under Part 137 but do so willing. This agreement does not foreclose the parties’  
attempting to resolve this fee dispute at any time through voluntary mediation.

Dated: \_\_\_\_\_

\_\_\_\_\_  
, Attorney

\_\_\_\_\_  
, Client

(Please print name)

(Please print name)