



**NOTICE OF RIGHT TO ARBITRATE  
A DISPUTE OVER A REFUND OF ATTORNEYS FEES**

You claim that you are entitled to a refund in connection with legal fees you have paid the undersigned in the matter of:

\_\_\_\_\_.

The undersigned disputes the refund that you are claiming.

You have the right to elect to resolve this fee dispute by arbitration under Part 137 of the Rules of the Chief Administrator of the Courts. To do so, you must file the attached Petition [Request for Fee Arbitration] within 30 days from the receipt of this Notice, as set forth in the attached Standard Instructions to Clients For The Resolution Of Fee Disputes Pursuant To Part 137 Of The Rules Of The Chief Administrator [OCBA 137-3 1/02] and the Onondaga County Bar Association (“OCBA”) Attorney-Client Fee Dispute Resolution Program’s Rules and Procedures.

If you do not file a Request for Fee Arbitration within 30 days from the receipt of this Notice, you waive the right to resolve this dispute by arbitration under Part 137.

Dated: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

[Attorney’s name and address]