**LAWYER REFERRAL SERVICE 2017 ENROLLMENT FORM**

NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CITY / STATE / ZIP CODE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PHONE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ FACSIMILE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EMAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

STATES ADMITTED TO PRACTICE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

FLUENT IN THESE LANGUAGES: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PROFESSIONAL LIABILITY COVERAGE COMPANY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

POLICY #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NUMBER OF LRS CATEGORIES SELECTED BELOW: \_\_\_\_\_\_\_\_

LRS PANELIST FEE, UP TO (5) MAJOR CATEGORIES: $ 100.00\_\_

(OPTIONAL) ADDITIONAL CATEGORIES, MAXIMUM 3: $\_\_\_\_\_\_\_\_

TOTAL FEE SUBMITTED: **$\_\_\_\_\_\_\_\_**

My consent and agreement to the terms and conditions of the Lawyer Referral Service of the Onondaga County Bar Association is evidenced by my signature:

SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PLEASE PRINT OR TYPE NAME HERE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

OFFICE PERSON RESPONSIBLE FOR COMPLETING STATUS REPORTS (IF NOT ASSIGNED ATTORNEY) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lawyer Referral staff receive many calls from prospective clients outside of the immediate Onondaga County area. We would like to be able to direct these clients to LRS panelists who are willing to travel to represent a client in court.

Are you willing to travel to represent a client in court? \_\_Yes \_\_No

To which counties? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you have an office in another town or city? \_\_Yes \_\_No Where\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**2017 CATEGORY CHECKLIST**

Panelist may select as many subcategories under any FIVE of the major (BOLD) categories for the annual $100 panel fee. Panelist may then add THREE additional categories for an additional $50/year.

**ADMINISTRATIVE LAW**

\_\_\_\_\_ Pistol / Gun Permits

\_\_\_\_\_ Liquor Licenses

\_\_\_\_\_ Professional Discipline

\_\_\_\_\_ Professional Licensing

\_\_\_\_\_ Education

\_\_\_\_\_ Environment

**APPELLATE WORK**

\_\_\_\_\_ NYS Civil\_\_\_\_\_Criminal

\_\_\_\_\_ Federal Civil\_\_Criminal

**BANKRUPTCY\*\_\_\_\_\_\_**

**CIVIL RIGHTS**

\_\_\_\_\_ Police Brutality

\_\_\_\_\_ Inmates

**CONSUMER AFFAIRS**

\_\_\_\_\_ Lemon Law

\_\_\_\_\_ Student loans

\_\_\_\_\_ Warranty Issues

**CONTRACTS**

\_\_\_\_\_ Commercial

\_\_\_\_\_ Construction, Home Improvement

\_\_\_\_\_ Debt Collection

\_\_\_\_\_ Employment

\_\_\_\_\_ Entertainment

\_\_\_\_\_ Commercial Litigation

**CORPORATIONS, SMALL BUSINESS & PARTNERSHIPS**

\_\_\_\_\_ Anti-trust

\_\_\_\_\_ Securities

\_\_\_\_\_Not-for-Profit

\_\_\_\_\_ Buy/Sell Agreements

\_\_\_\_\_ Copyrights & Trademarks

\_\_\_\_\_ Mediation\*

\_\_\_\_\_\_Patents\*

**CRIMINAL LAW**

\_\_\_\_\_ Federal

\_\_\_\_\_ Felony**\* \_\_\_**DWI\*

\_\_\_\_\_ Juvenile

\_\_\_\_\_ Misdemeanor

\_\_\_\_\_ Expungement

\_\_\_\_\_ Vehicle and Traffic

\_\_\_\_\_Harassment

**ELDER LAW**

\_\_\_\_\_ Article 81 (Mental Health)

\_\_\_\_\_ Medicare / Medicaid

**ENVIRONMENTAL**

**\_\_\_\_\_\_**Litigation (oil spills, CERCLA)

\_\_\_\_\_\_Permitting

\_\_\_\_\_\_Superfund Issues

**ESTATES\***

\_\_\_\_\_ Will Drafting

\_\_\_\_\_ Trust & Estate Planning

\_\_\_\_\_ Probate

\_\_\_\_\_ Willing to Act as POA

**FAMILY LAW**

\_\_\_\_\_ Adoption

\_\_\_\_\_ Custody

\_\_\_\_\_ Child / Spousal Support

\_\_\_\_\_ Interstate Support

\_\_\_\_\_ Family Offense (Order of Protection)

\_\_\_\_\_ General Family Court

\_\_\_\_\_ Divorce & Separation**\***

\_\_\_\_\_ Qualified Domestic Relations Order (QDRO\*)

\_\_\_\_\_\_CPS Issues

**FEDERAL COURTS**

\_\_\_\_ Civil Litigation

**IMMIGRATION\_\_\_\_\_\_**

**INSURANCE LAW**

\_\_\_\_\_ Home/Fire/Property Damage

**INTERNATIONAL LAW\_\_\_\_\_**

**EMPLOYMENT & LABOR**

\_\_\_\_\_ Employment Discrimination

\_\_\_\_\_ Wrongful Termination

\_\_\_\_\_ Long & Short-term Disability

\_\_\_\_\_ Pension & Retirement

\_\_\_\_\_ Unemployment Hearings

\_\_\_\_\_ Sexual Harassment

\_\_\_\_\_ Accidental/ Disability NYS Retirement

**LANDLORD / TENANT\_\_\_\_\_\_**

Eviction (Home Owner)\_\_\_\_\_

**MILITARY/VETERANS’ RTS \_\_\_\_**

**NAME CHANGE\_\_\_\_\_\_**

**REAL ESTATE**

\_\_\_\_\_ Commercial Property

\_\_\_\_\_ Condo’s / Homeowner’s Associations

\_\_\_\_\_ Environ (storage tanks, etc.)

\_\_\_\_\_ Foreclosure

\_\_\_\_\_ Limited Partnerships & Joint Ventures

\_\_\_\_\_ Sales/Purchases/Refinance

\_\_\_\_\_ Zoning / Variance

**SCHOOL DISTRICTS\_\_\_\_\_\_\_**

**SMALL CLAIMS COURT\_\_\_\_\_**

**SOCIAL SECURITY**

\_\_\_\_ SSD (Adult)

\_\_\_\_ SSI (Adult))

\_\_\_\_ SSD/SSI Children

\_\_\_\_\_Appeal

**TORTS**

\_\_\_\_\_ Bullying

\_\_\_\_\_ Civil

\_\_\_\_\_ Negligence & Personal Injury**\***

\_\_\_\_\_ Property Damage

\_\_\_\_\_Against a Municipality

\_\_\_\_\_ Environmental

\_\_\_\_\_ Malpractice (Legal\*)

\_\_\_\_\_ Malpractice (Med\*)

-------- Malpractice (Dental\*)

\_\_\_\_\_ Malpractice (Professional\*)

\_\_\_\_\_ Libel / Slander (Defense)

\_\_\_\_\_HIPPA

\_\_\_\_\_Libel/Slander (Plaintiff)

\_\_\_\_\_Lead Poisoning \_\_\_Dog Bites

**TAXATION LAW**

**\_\_\_\_\_Federal \_\_\_\_\_NYS**

**WORKER’S COMP.**

\_\_\_\_Federal\_\_State\_\_\_App

**LOCAL COUNSEL**

**\_\_\_Fed \_\_\_State**

**ATTORNEY AFFIRMATION**

1. I affirm that the information contained in this application is true.
2. I affirm that I will notify the Executive Director of the Bar Association if my professional liability coverage set forth above is terminated or modified.
3. I affirm I am currently registered with the Office of Court Administration, and I am an attorney in good standing in the State of New York.
4. I will service persons referred to me by LRS at no charge for the first consultation with the understanding that it is to cover advice only. I may charge for the preparation of letters and/or any legal papers. **If I cannot personally handle the referral, I will direct the client to call the LRS for another referral. *If any case is referred to another attorney, I understand that I am still responsible for the remittance of 10% of the entire legal fee.***
5. I agree that on referrals, I will remit to the Onondaga County Bar Association LRS 10% of legal fees received (excluding disbursements). The Onondaga County Bar Association reserves the right to take legal action in the event that a percentage fee is not returned. Action will be taken only upon consent of Committee and Board of Directors.
6. I certify that I possess the professional qualifications to handle matters competently in the area(s) which I have indicated on the Category Checklist, **that I am personally handling cases in these areas of law,** and that I am in compliance with the subject matter panel rules as determined by the LRS Committee, entitled “OCBA LRS Subject Matter Panel Criteria – Self Certified” in this packet.
7. Applicant agrees to indemnify, defend, and hold harmless the Onondaga County Bar Association, its officers, directors, members, and employees (OCBA) and the Lawyer Referral Service and its Committee from any claim, demand, action, liability, expense, or loss resulting in whole or in part from applicant's handling of any referral hereunder, the referral by the OCBA, or by applicant's failure to comply with any provision of this application.
8. **I agree to complete and return referral status reports, percentage fees, recap forms, and other correspondence to the Onondaga County Bar Association office within thirty days or by date specified.** I understand that the status reports are to be completed and returned within seven days of receipt by me. If I am removed from the panel for any reason OR if a case generates a percentage fee when/if I am no longer a Lawyer Referral Panelist, I will remit 10% of the fees to the Bar Office.  **I understand my name may be dropped from the active panelist rotation list of the Lawyer Referral Service by failing to return referral summaries or percentage fees after written notification, either by letter or e-mail.**
9. I understand that if three (3) instances of negative feedback are reported by separate clients regarding my services, I may be called before the Lawyer Referral Committee and removed from the panel.

***Signature:***\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ***Date:*** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Print Name Here:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***