



STATE OF NEW YORK  
**UNIFIED COURT SYSTEM**  
**FIFTH JUDICIAL DISTRICT**

ONONDAGA COUNTY COURTHOUSE  
SYRACUSE, NEW YORK 13202

(315) 671-1100

FAX: (315) 671-1183

E-MAIL: [jtormey@nycourts.gov](mailto:jtormey@nycourts.gov)

**LAWRENCE K. MARKS**  
Chief Administrative Judge

**MICHAEL V. COCCOMA**  
Deputy Chief Administrative Judge  
Courts Outside New York City

**JAMES C. TORMEY**  
Justice of Supreme Court  
District Administrative Judge  
Fifth Judicial District

**GERARD J. NERI, ESQ.**  
Special Counsel

**DAVID S. GIDEON, ESQ.**  
Principal Law Clerk

**KATHERINE VAETH**  
Confidential Secretary

October 3, 2016

James M. Williams, Esq.  
President, Onondaga County Bar Association  
431 E. Fayette St., Suite 300  
Syracuse, NY 13202

Re: Preliminary Notification of Intent to Request Implementation  
of Mandatory E-Filing in Onondaga County Surrogate's Court

Dear Mr. Williams:

Please be advised that the undersigned intends to request implementation of mandatory e-filing in Onondaga County Surrogate's Court.

Based on the experience gathered from successful implementation of e-filing programs in other counties throughout the state, and specifically in Oneida and Onondaga Counties within the 5th Judicial District, we plan to implement the program in January 2017.

There will be demonstrations and training sessions both prior to and after the "start-up" date. In addition, this notice is to advise that we will be submitting our request to implement the program to the Chief Administrative Judge who is commissioned by statute to post this proposal on the UCS website inviting comments from attorneys and all affected parties (<http://www.nycourts.gov/rules/efiling>). This request and any public comment received will be presented for consultation purposes to an advisory committee. After the committee has reported its review of the implementation to the Chief Administrative Judge, the Chief Administrative Judge will consider our request and may issue an administrative order authorizing the implementation of mandatory e-filing in Onondaga County Surrogate's Court.

Please distribute this notice to your members in a manner that you deem appropriate.

Very truly yours,

A handwritten signature in blue ink, appearing to read "James C. Tormey".

James C. Tormey  
District Administrative Judge

cc: Hon. Michael V. Coccoma, Deputy Chief Administrative Judge ONYC  
Hon. Ava Raphael, Onondaga County Surrogate  
Michael A. Klein, District Executive